



Peponi House Preparatory School

PO Box 23203, Nairobi 00604, Kenya

Tel: +254 (20) 2585710-12, +254 (0)774 385330, +254 (0)734 881255, +254 (0)722 202947

Email: secretary@peponihouse.sc.ke

www.peponischool.org/house

JOB DESCRIPTION

SPORTS COACH AT PEPONI HOUSE PREPARATORY SCHOOL

- To create and manage a caring, supportive, purposeful and stimulating environment that is conducive to children's learning.
- To plan, prepare and deliver high quality, differentiated lessons
- To enable pupils to develop positive attitudes to all sports
- To promote high standards of behavior and discipline among the pupils safeguarding their health and safety
- To ensure that school policies are reflected in daily practice
- To promote actively strong and positive relationships with parents

TEACHING & LEARNING

- The Sports Coach will play an essential role in developing, organizing and delivering safe, enjoyable and high-quality sports and games lessons at Peponi House.
- The Sports Coach reports to the Head of the sports department.
- Promoting and safeguarding the welfare of pupils for whom you are responsible and with whom you come into contact with
- Maintain high professional standards of attendance, punctuality, appearance and conduct
- Maintain positive, courteous relations with pupils, parents and colleagues
- Maintain good order and discipline among pupils and support and contribute to the School's responsibility for safeguarding their students
- Promote the good name and reputation of the School
- Adhere to School policies and procedures.
- Work with the current sports coaches to develop and improve delivery of lessons
- Work with the current sports coaches to develop and improve the before, during and after school sports squads who attend fixtures and tournaments throughout the year
- To coach at the times specified by and under the direction of the Director of Sport
- To arrive in good time and to start the lessons punctually
- To conduct yourself at all times in a professional manner that will bring neither you nor the school into disrepute
- To treat as confidential all information about children, staff and internal running of the school
- To give the school as much advance warning as possible if for any reason you are unable to take a session (e.g. due to sickness).
- To plan sessions appropriately in order to develop the children's skills to the best of your ability.

GENERAL REQUIREMENTS DUTIES AND REPSOSIBILITIES PERSON SPECIFICATION

- An enthusiastic individual possessing drive, energy and commitment, have a presence that engenders confidence and respect from pupils, colleagues and parents



Peponi House Preparatory School

PO Box 23203, Nairobi 00604, Kenya

Tel: +254 (20) 2585710-12, +254 (0)774 385330, +254 (0)734 881255, +254 (0)722 202947

Email: secretary@peponihouse.sc.ke

www.peponischool.org/house

- Proven ability to inspire pupils
- Team focused: shares knowledge and information with other members of staff to promote good practice.
- Focuses on what needs to be delivered: understands what is needed and responds promptly
Commitment to the highest standards of care for all pupils
- Possess the relevant qualifications for a job teaching and coaching games and sports at this level
- Experience working in the IAPS group of schools is preferable
- Play an active role in fulfilling and undertaking duties, as designated by the Head or DHP. These could be in a supervisory role.
- Attend INSET sessions at the start of each term